



VETERANS OF FOREIGN WARS.

Harold Daley Post 1333 - 1511 Corlies Ave. Neptune, NJ 07753

[www.vfw1333.org](http://www.vfw1333.org)

[vfw1333@gmail.com](mailto:vfw1333@gmail.com)

732-204-7929

## Hall Rental Agreement

*\*Must be 21 years of age or over and provide copy of photo identification (Driver's License, Government ID)*

Name: (Group or Individual) \_\_\_\_\_  
(Applicant/Renter)

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Email: \_\_\_\_\_

Primary Phone #: \_\_\_\_\_ Secondary Phone #: \_\_\_\_\_

Requested Date/Day of Week: \_\_\_\_\_

Alternate Date/Day of Week: \_\_\_\_\_

Type of Event: \_\_\_\_\_ Number of Guests: \_\_\_\_\_  
(Maximum number of guests is 231)

Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_ Set up Time: \_\_\_\_\_

Will Alcoholic Beverages be served? \_\_\_\_\_ If yes, you must apply for a Social Affair Permit online with the NJ Division of Alcoholic Beverage Control. Click on link below.

[https://www.nj.gov/oag/abc/downloads/social\\_affair\\_permit.pdf](https://www.nj.gov/oag/abc/downloads/social_affair_permit.pdf)

Applications must be submitted online ONLY for a Social Affair Permit and must be submitted at least two weeks prior to the event. A copy of approved permit must be submitted to VFW Post 1333 prior to the day of the event or alcoholic beverages will be prohibited. No exceptions.

## Rules & Regulations

**PARKING:** \_\_\_\_\_ (initials)

- All vehicles must enter the property through the rear parking lot, accessed from Washington Avenue.
- There are approximately 75 parking spaces in the rear parking lot.
- Obey all reserved handicap parking spaces, fire zones and loading zones.
- You must obey parking attendant, if one is present in the parking lot.
- Park in designated parking spaces unless directed to do so by a parking attendant.

**SECURITY/POLICE:** \_\_\_\_\_ (initials)

- Police can be hired upon request and may be required for large events and those serving alcohol.
- Security is the responsibility of the applicant/renter.
- If Neptune Township Police are called for a noise complaint, disturbance or any other reason, event may be immediately terminated and security deposit forfeited.



VETERANS OF FOREIGN WARS.

Harold Daley Post 1333 – 1511 Corlies Ave. Neptune, NJ 07753

[www.vfw1333.org](http://www.vfw1333.org)

[vfw1333@gmail.com](mailto:vfw1333@gmail.com)

732-204-7929

**ALCOHOL/DRUGS/SMOKING:** \_\_\_\_\_ (*initials*)

- Alcoholic beverages can only be consumed by adults 21 years of age or over. No underage drinking of alcoholic beverages will be permitted. No alcohol consumption permitted outside of the hall/parking lot.
- Smoking of any kind including marijuana and vaping is prohibited in the building.
- All drugs prohibited by law are not allowed on the property.
- Alcohol is not permitted for resale.
- All beverages must be in containers other than bottles. Bottles are prohibited on premises.

**GENERAL INFORMATION:** \_\_\_\_\_ (*initials*)

- It is understood the applicant/renter will be in attendance of the event and is fully responsible for the behaviors/actions of visitors/guests on property.
- Hall is rented in 4-hour increments and no later than 1:00 AM. Any additional time will incur an additional fee.
- Additional set up time is prohibited once contract is signed.
- You are required to adhere to Neptune Township's noise ordinance and all alcohol regulations (ABC).
- Rental of the hall is limited to the main room, restrooms and kitchen. The parking lot (except for the parking of vehicles) and other portions of the facility are not available for use as part of this agreement.
- Cooking is prohibited.
- All weapons/firearms are prohibited on the property.
- VFW will schedule security personnel if needed, paid for by the applicant/renter.
- No loitering of persons allowed on the property of VFW Post 1333.
- Chairs in the hall have a maximum weight capacity of 250 pounds.
- The hall must be cleaned and recyclable items must be separated in the appropriate containers. Garbage must be sealed in garbage bags and placed in the dumpster outside, kitchen washed down (if used), tables and chairs wiped down, chairs folded and placed on tables and floor swept. Hall must be cleaned a half hour prior to the end time of your event.
- No decorations can be taped, nailed, or affixed to the walls, doors or ceiling. All decorations must be removed after the event. Applicant/renter is responsible for decorating prior to the event and also the cleanup of the hall at the conclusion of the event. Any items or property left behind will be considered abandoned property and properly disposed of.
- Fog machines, smoke machines, snow machines, sprinkle dispensers, confetti machines, confetti and glitter of any type are not permitted.

**DEPOSIT/CANCELLATIONS:** \_\_\_\_\_ (*initials*)

- If you cancel your event within three weeks of the event, you will forfeit your entire deposit unless the Hall can be rented by another applicant. If cancellation occurs before three weeks, you will lose \$100 of your security deposit.
- Refunds will be made at the discretion of VFW Post 1333.
- In cases of force majeure clause, inevitable accident or act of God, refers to the occurrence of an event which is outside the reasonable control of a party, and which prevents that party from performing its obligations under this contract, funds are not refundable.
- If you do not adhere to all of the rules and regulations for your rental, your security deposit will automatically be forfeited, and you will be ineligible for future rentals. As an applicant/renter you agree to be responsible for all damages that might occur during your event.
- Your security deposit will be returned to you after an inspection of the facility is completed within 5 business days. Any costs for damage will be deducted from the security deposit.



VETERANS OF FOREIGN WARS.

Harold Daley Post 1333 - 1511 Corlies Ave. Neptune, NJ 07753

[www.vfw1333.org](http://www.vfw1333.org)

[vfw1333@gmail.com](mailto:vfw1333@gmail.com)

732-204-7929

**FEES:** \*No cash, ONLY money orders or cashier checks accepted made payable to VFW Post 1333

Rental	
Additional Time	
Cleaning	
Security Deposit	
Security/Police	
Other	
Total Cost	

**WAIVER OF LIABILITY/HOLD HARMLESS:** \_\_\_\_\_ (initials)

- A certificate of liability insurance for \$1,000,000 (one million dollars) commercial general liability policy is required. Certificate holder should state, *VFW Post 1333 - 1511 Corlies Ave. Neptune, NJ 07753.*
- On this date I (renter/applicant) hereby agree to indemnify defend and hold harmless, Harold Daley VFW Post 1333, its employees and post members and members guests from and against any and all losses, claims, damage, liability, injury, compensation, expenses including attorneys' fees incurred by Harold Daley VFW Post 1333 arising from the use of the facilities by (renter/applicant), it's members, guests or invitees and any attendees (invited, not invited, hired, or incidental present) that results in injury or property damage. I hereby certify that I have completely read this agreement and accept the terms, conditions and payment policies explained in this agreement. I understand that the post reserves the right to terminate this agreement and I will forfeit my security deposit in the event it is found that it contains false or misleading information. Additionally, the event may be terminated and your security deposit forfeited; if you or any of your guests mistreat or cause harm to any post member, guest, employee, volunteer or to any post property or violate any terms of this agreement.

*I agree to follow all rules and regulations regarding use of this hall and grounds. My signature below indicates that I have read this agreement and agree with all of its terms and conditions.*

Signature: _____	Date: _____
<small>(Applicant/Renter must be over 21 years of age)</small>	

**\*This section to be completed by VFW Post 1333 Authorized Representative\***

Rental Agreement Approved by: _____	Date: _____
<small>(VFW Post Representative)</small>	
Certificate of Insurance: _____	
<small>(Copy of certificate must be attached to agreement)</small>	
Money Order/Check Amount: _____	Money Order/Check #: _____
Security Deposit Returned: _____	Date Returned: _____
<small>(Yes or No)</small>	
Additional Notes: _____	



VETERANS OF FOREIGN WARS.

Harold Daley Post 1333 - 1511 Corlies Ave. Neptune, NJ 07753

[www.vfw1333.org](http://www.vfw1333.org)

[vfw1333@gmail.com](mailto:vfw1333@gmail.com)

732-204-7929

## Room Layout

Restrooms

Kitchen

North Entrance



DJ/Ballroom Area

South Door